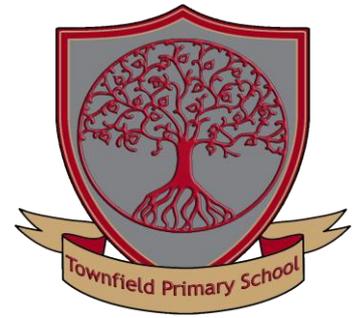


Townfield Primary School

A professional learning community

Townfield Lane, Birkenhead CH43 2LH
0151 652 8498
townfieldoffice@remat.org.uk
www.townfieldprimaryschool.co.uk

Headteacher: Mrs M Loftus



Monday 12th June 2023

Dear Parents/Carers,

Election of Parent Local Academy Councilors

I write to invite nominations from parents to fill one vacancy for the role of Parent Local Academy Councilors on the Local Academy Council for Townfield Primary School.

The successful candidate will become a full member of the Local Academy Council and serve for four years with effect from their appointment.

To be eligible for election, your child must be a registered pupil of this school when the election takes place. Details of the election procedure and nomination form are enclosed.

Please note the closing date for nominations is **Friday 19th June 2023**.

The role of the Local Academy Council

The school's council is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a Parent Local Academy Councilor

As a parent LAC, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a parental perspective to the local academy council, but **you're not there to speak 'on behalf' of the parent body.**

To be a parent Local Academy Councilor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good interpersonal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the council delivers effective governance



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Nominations would be particularly welcome from parents who are able to demonstrate these qualities/skills:

- preference for but not restricted to an educational background
- the ability to build relationships
- the time to read and research educational issues and offer solutions and opinions for key issues
- have an analytical eye for detail
- have an ability to think strategically
- be empathetic when examining wellbeing and behaviour and attendance with an understanding of different personal contexts

Local Academy Council meetings of this school are usually held once per term on a weekday, but this could be changed if necessary to suit the convenience of the majority of Local Academy Councillors. Meetings usually last for approximately two hours.

It is important that appropriate checks are made on anybody who will be working in a school to prevent unsuitable people from gaining access to children. Accordingly, new Local Academy Councillors **must** agree to provide proof of identity and undergo a check in line with current advice issued by the Department for Education.

If you wish to have further information regarding being a Local Academy Councillor, I should be pleased to answer your queries.

Yours sincerely,

Yours faithfully



Mrs. Moira Loftus

Headteacher



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